

Reg. No. 265CT/19.10.2018

## Minutes of the Meeting

The current document has been drafted today, 19.10.2018, on the occasion of the technical meeting held at BRECO headquarters, in the presence of Mrs. Cosmina Raret, JS expert within JS and Mrs. Ramona Jakob, delegated of the legal representative of Lead Partner Comuna Cetariu and Mrs. Lorena Stoica – Oradea Metropolitan Area – for the Lead beneficiary, project ROHU 265.

The objective of the meeting was to implement modifications, in the eMS system, according to the recommendations proposed by the AWG, for the project ROHU265 – “*LET’S CELEBRATE OUR TRADITIONS TOGETHER*”.

The changes made in the eMS system were related to the following aspects (according to Notification no. 2168EV/14.09.2018):

### **1. Budget cuts were performed according to the AWG Notification:**

Considering that the management costs (staff costs and/or externalized services for project management) exceed the 10% of the total eligible project costs, the budget was adjusted and these costs were diminished accordingly.

From the total eligible costs of this project 77,800.00 Euro, the Staff costs have been reduced from 14,400 Euro to 7,000 Euro.

The amount was proportionally decreased with 50% for both LP and PP, totaling 7400 Euro.

#### Budget cut per project:

Initial total project budget: 77,800 Euro

Total budget cuts: 7,400 Euro

**Final total budget: 70,400 Euro**

Initial ERDF: 66,130 Euro

**Final ERDF: 59,840 Euro**

#### Budget cut per partners:

**Lead Applicant, Cetariu Commune**

Staff costs: Initial budget: 7,200 Euro

**Budget cut: 3,700 Euro**

**Final budget: 3,500 Euro**

Initial project budget: 38,200 Euro

Total budget cuts: 3,700 Euro

**Final total budget: 34,500 Euro**

Initial ERDF: 32,470 Euro

**Final ERDF: 29,325 Euro**

***Project partner, Kaba City Local Government***

Staff costs: Initial budget: 7,200 Euro

**Budget cut: 3,700 Euro**

**Final budget: 3,500 Euro**

Initial project budget: 39,600 Euro

Total budget cuts: 3,700 Euro

**Final total budget: 35,900 Euro**

Initial ERDF: 33,660 Euro

**Final ERDF: 30,515 Euro**

**2. The Project spheres were selected and properly filled in;**

**3. Own and state contribution for both project partners were corrected and updated according to the final total project budget;**

The percentages divided on two sources of financing (in reference to own contribution and national co-financing) were modified as follows: national co-financing did not exceed 86.66% (not more than 13% of project budget) for Romanian applicant, and 66.66% for Hungarian applicant (not more than 10% of project budget).

Thus, the new amounts representing state and own contributions per partner are:

Lead Partner – Comuna Cetariu - the national co-financing: EUR 4,484.66 and the own contribution: EUR 690.34 EUR,

PP2 – KABA Város Önkormányzat – the national co-financing: EUR 3,589.65 and the own contribution: EUR 1,795.35.

**4. The start/ end date for project implementation was updated to 01.11.2018 – 31.10.2018 and all of the periods and reporting dates were updated/ corrected according to the new project implementation period and GfA provisions regarding reporting obligations for projects of 18 months (i.e every 3 months). Therefore, the application was modified as follows:**

***Initial reporting periods:***

3 reporting periods of 4 months each; TOTAL implementation period: 12 luni;

***Final reporting periods:***

**4 reporting periods of 3 months each;** TOTAL implementation period: 12 luni;

As a consequence of the correction of the reporting periods, the project budget was also updated.

The activities described within work packages have been correlated with reporting periods/new project implementation period, as well;

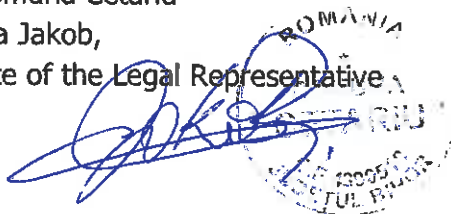

- 5. The pre-contracting documents** presented in the notification no. 356CT/24.09.2018 have been discussed and the LB has been reminded that such documents must be submitted/uploaded in the eMS in 5 working days after the status of the application is updated in the eMS to "Approved". The status will be updated on 22.10.2018 and the deadline for uploading the documents will be **30.10.2018 (considering the fact that 22 and 23 Oct. 2018 are legal holidays for the Hungarian partner)**.

The new approved version of the Application form will be also uploaded, in scanned format, stamped and signed by the Lead beneficiary legal representative.

The document was drafted in 2 original copies, one for each party.

Oradea, 19.10.2018

LB – Comuna Cetariu  
Ramona Jakob,  
Delegate of the Legal Representative

Zona Metropolitana Oradea  
Lorena Stoica



BRECO  
JS Expert  
Cosmina Raret

